

RFP Technical Assistance – Questions and Answers
TANF Youth Development
Title I In-School Youth Program

Posted 5/18/2026:

1. Existing Caseload Transition

What is the approximate number of existing ISY participants/cases that the selected provider may be expected to transition and continue serving as of the contract start date?

Answer: There are currently 183 participants in the ISY program. That number will fluctuate between now and July 1.

2. Enrollment / Service Volume Expectations

Is there a preferred annual enrollment target or service volume assumption that proposers should use when developing their staffing plan, budget, and performance goals?

Answer: Proposed enrollment goals should maximize the proposed budget and number of participants served while maintaining program compliance, quality of service, and manageable caseload sizes.

The current program design may vary significantly to the program designs that are proposed, including in regard to length of enrollment, therefore enrollment goals currently in place may not be relevant. The following data is provided for informational purposes only and is not an indication of expectations. Enrollment goals should be robust and meaningful, and will be negotiated with the selected provider with the program design and other factors in mind.

- Number of new program enrollments into services that include 3 qualification periods with services delivered from 10th grade – senior year = 45
- Number of new program enrollments into services that include 1 qualification period and can be short term = 135

Likewise, the proposed metrics should be outlined clearly by the respondent because program focus and hallmark services to be offered may differ significantly from those in

the current contract. Metrics should be robust and will be negotiated with the selected provider as needed.

3. **Geographic Coverage Expectations**

Will the selected provider be expected to provide direct school-based services in all nine counties during Year 1, or may proposers recommend a phased hub-and-spoke model that prioritizes deeper engagement with selected school/CTE clusters while maintaining broader regional access through PA CareerLink®, virtual/hybrid activities, group events, and partner referrals?

Answer: The selected provider can propose innovative models of service delivery based on the **Central Region School District Data** attachment provided, that target school districts and CTE centers that demonstrate a greater need for services. Providers may be innovative and propose a hub-and-spoke model as included in the question, however, please be advised that while services do not have to be in all schools, they should be available across the region, with a presence in each county.

Also, please be advised the proposal must include a plan to provide services to all current program participants. These participants are enrolled in school districts in all 9 counties of the Central Region.

4. **Paid Work Experience Budgeting**

Should proposers include subsidized paid work experience wages in the proposed budget, or are paid work experience wages separately authorized, budgeted, or managed through Advance Central PA policy after award?

Answer: Subsidized paid work experience wages should be included the overall proposed budget, which may later be negotiated based on the actual budget received for the program year.

5. **Virtual / Hybrid Service Delivery**

Are virtual or hybrid activities allowable when used to address transportation barriers, reach students in rural communities, support group career exploration, or maintain continuity of services?

Answer: Yes, virtual and hybrid activities are allowable and encouraged when necessary.

6. **Use of PA CareerLink® Sites, Path to Careers, and The Link**

Should proposers assume that, if selected, Advance Central PA will help coordinate introductions to PA CareerLink® site leadership, the Business Solutions Team, Path to Careers, and The Link mobile unit for implementation planning?

Answer: Yes, Advance Central PA will coordinate introductions to all necessary PA CareerLink® partners and staff.

7. **School District and CTE Engagement**

Are there specific school districts, CTE programs, or priority communities that Advance Central PA would like proposers to emphasize based on current service gaps, student need, existing enrollment patterns, or regional priorities?

Answer: The proposed school districts and CTE centers to be served should be based on the **Central Region School District Data** attachment provided, targeting school districts and CTE centers that demonstrate a greater need for services.

8. **Supportive Services**

Should proposers budget a defined amount for supportive services, or should supportive services be described as an allowable activity to be negotiated and administered consistent with Advance Central PA's Youth Support Services Policy?

Answer: Proposers should budget a defined amount for supportive services in the submitted proposal, which may later be negotiated based on the actual budget received for the program year.

9. **Budget Template**

There is a formula error on the 'Projected ISY Budget Jul 2027' tab. Under the program section, it looks as if "Direct Participant" (Line 16) is not included in the calculation for the total. Please advise on whether the budget template will be revised or if we are to note the error with our submission.

Answer: A revised Budget Template has been posted to the Advance Central PA website with a correction to the formula in question. Respondents may utilize either this revised template or notify Advance Central PA at the time of submission that the Budget Template you had used has the calculation error.