



Local Elected Official (LEO) Board Meeting

March 20, 2024

Union County Government Center
Lewisburg, Pennsylvania

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Local Elected Official (LEO) Board Meeting Agenda

Union County Government Center, Lewisburg
Wednesday, March 20, 2024
9:00 a.m. – 9:30 a.m.

9:00 – 9:05	Call to Order and Approval of Minutes	Rob Postal
9:05 – 9:10	Public Comment	
9:10 – 9:20	Fiscal Year 2023 Single Audit Review – Action Needed: Approve FY 2023 Single Audit	Chris Shirock
9:20 – 9:25	LEO Committee Appointment	Rob Postal
9:25 – 9:30	WDB Membership – Action Needed: Appoint new Workforce Development Board members	Rob Postal
9:30 – 9:35	Executive Director’s Update	Erica Mulberger
9:35 – 9:40	Open Discussion	
9:40	Adjournment/Date of Next Meeting <ul style="list-style-type: none">• Executive Committee – April 12, 2024 at 10:00 a.m.• Annual Meeting of the Members/LEO Board - June 20, 2024 at 9:00 a.m.• WDB/LEO Board – June 20, 2024 at 10:00 a.m.	Rob Postal

Local Elected Official Board Joint Meeting Action Items March 20, 2024

1. Motion to approve the minutes from the December 20, 2023 joint WDB/LEO Board meeting.

Motion:

Second:

ACTION NEEDED:

- Approve Fiscal Year 2023 Single Audit
- Appoint new Workforce Development Board members

Local Elected Officials (LEO Board)

Meeting Notes December 20, 2023

The Local Elected Official (LEO) Board of Advance Central PA held a meeting Wednesday, December 20, 2023 at the Union County Government Center, Lewisburg, PA.

LEO Board Members Attending

Commissioner Angela Harding, Clinton County
Commissioner Kenneth Holdren, Montour County
Commissioner David Kovach, Columbia County
Commissioner Joe Klebon, Northumberland County
Commissioner Richard Mirabito, Lycoming County
Commissioner Robert Postal, Mifflin County
Commissioner Stacy Richards, Union County
Commissioner Chuck Steininger, Snyder County

LEO Board Members Excused

Commissioner Steven Dershem, Centre County

Guests Attending

Alyssa Brook
Michele Foust
Dean Girton
Dave Zartman

WDB Staff Attending

Korrie Lucas
Erica Mulberger
Gabi Randall
Kelly Walter

Call to Order and Welcome

Commissioner Kenneth Holdren opened the meeting at 9:04 a.m. and confirmed a quorum was met.

Approval of Meeting Minutes

Commissioner Holdren called for a motion to approve the September 20, 2023, meeting minutes previously sent to all LEO Board members.

- ▲ **Commissioner Klebon made a motion to approve the minutes from the September 20, 2023 LEO Board meeting. Commissioner Mirabito seconded the motion. The motion was unanimously approved with no abstentions.**

Invitation for Public Comments

Commissioner Holdren opened the floor for public comments. Commissioner Harding introduced her guest, Alyssa Brock. Alyssa is a senior at Lock Haven University and is interning with Angela for six weeks.

LEO Officers

Commissioner Holdren announced Commissioner Rob Postal put forth his name to volunteer as the new LEO Board Chair. Commissioner Postal has experience on the Workforce Development Board (WDB), LEO Board, Governance Committee and most recently participated on the Training Gap Analysis Request for Proposal (RFP). With no other nominations for the Chair position, Commissioner Holdren called for a motion.

- ▲ **Commissioner Kovach made a motion to appoint Commissioner Robert Postal as LEO Board Chair effective January 1, 2024 through December 31, 2026. Commissioner Mirabito seconded the motion. The motion was unanimously approved with no abstentions.**

Commissioner Holdren also announced Commissioner Dave Kovach has agreed to continue as the LEO Board Vice Chair. With no other nominations for vice chair, Commissioner Holdren called for a motion.

- ▲ Commissioner Mirabito made a motion to appoint Commissioner Dave Kovach as LEO Board First Vice Chair effective January 1, 2024 through December 31, 2026. Commissioner Richards seconded the motion. The motion was unanimously approved with no abstentions.

Workforce Development Board Membership

Erica Mulberger, Advance Central PA Executive Director discussed the unexpected vacancies to the WDB and brought forth two new names that were recommended by the Governance Committee.

- ▲ Commissioner Mirabito made a motion to appoint Talia Beatty, Human Resource Director for UPMC, to the Workforce Development Board as a business organization representative with a term from December 21, 2023 through June 30, 2026. Commissioner Harding seconded the motion. The motion was unanimously approved with no abstentions.

Erica shared that the new Mentor Coordinator for Advance Central PA is the spouse of our most recent WDB member. Due to the Nepotism Policy, the board member had to step down leaving a vacancy.

- ▲ Commissioner Klebon made a motion to appoint Stephanie Servose, Nurse Recruiter for Geisinger Medical Center, to the Workforce Development Board as a business organization representative with a term from December 21, 2023 through June 30, 2026. Commissioner Richards seconded the motion. The motion was unanimously approved with no abstentions.

Executive Director's Update

Erica Mulberger, Advance Central PA Executive Director, provided updates.

LEO Agreement

Erica reported, during the program year 2022 monitoring, the PA Dept. of Labor & Industry (L&I) required signatures from all current LEO Board members indicating they had read the LEO Board Agreement. LEO Board Agreement was created when Central PA Workforce Development Corporation was incorporated and needs updated to change terms to align with the newer Workforce Innovation and Opportunity Act. Erica thanked all the Commissioners for returning the signature page so promptly.

Due to the elections, there will be two new LEO members in 2024. Updating the agreement will be an action from the Governance Committee in the f new year. Two thirds of the board must be present for approval. Commissioner Harding ask if counties will change up the Commissioners that are represented on the board. Each county will do their own committee assignments.

New Member Orientation

Erica will be scheduling a new member orientation to introduce the two new Commissioners to what the LEO Board does. All three Commissioners in the nine counties are members of this board and are welcome and encouraged to attend this orientation. A Doodle Poll will follow, to find a common date.

Erica also mentioned the Op-Ed that was recently in the Daily Item and the Press Enterprise. She thanked Korrie for her hard work and Commissioner Mirabito for his input. Commissioner Mirabito noted that these are the things we should do as a group of commissioners and be more active to promote workforce development in the region. This was a great start to working together more as a team.

Erica mentioned another way the Commissioners could work together as a team is on the upcoming WIOA reauthorization in 2024. She shared that Congress is starting to look at how funding is distributed, and the House has discussed requiring 50% of adult and dislocated worker funding be spent on training. That decision would be detrimental to all our programs and would result in closing all the PA CareerLink® sites in our region. She shared that although the adults that have been enrolled has declined, the actual number of people seeking services is approximately 5,000 individuals in a quarter. These individuals are seeking

extra services that don't get captured in the data for USDOL. Commissioner Postal requested a study to shift efficiency and effectiveness of the programs in PA, noting that education is needed on who we support. Erica shared the US Dept. of Human Services has also released a Notice of Proposed Rule Making for TANF Programs. After discussion at the Youth Committee meeting, Advance Central PA issued a written comment of our concerns for the proposed changes. These changes could impact eligibility for youth (ages 16-24) that we currently serve.

After much discussion, it was decided that an invite for more one on one meetings with Ann Kaufman from Congressman Glenn 'GT' Thompson's office and/or Matthew Wise from Senator Gene Yaw's office is a necessity. These meetings will help explain what this change would do to our very important programs and how they can better understand the things that are done that are not being measured. Many Commissioners reiterated the importance of all the Elected Officials attending the orientation to gain a better understanding this board and the services provided by Advance Central PA.

Due to the 2024 March elections, the Commissioners requested a change of date. A poll will be sent to solidify the meeting.

Open Discussion

None.

Date of Next Meetings

Commissioner Holdren announced the following upcoming meetings:

- Executive Committee – February 9, 2024 at 10:00 a.m.
- LEO Board Meeting – March 20, 2024, 9:00 a.m.
- WDB/LEO Board – March 20, 2024 at 10:00 a.m.

Adjournment

With no further business to attend to, Commissioner Holdren adjourned the LEO Board at 9:51 a.m.

Respectfully submitted,
Kelly Walter



Office/Board Coordinator