



Local Elected Official (LEO) Board Meeting

September 20, 2023
Union County Government Center
Lewisburg, Pennsylvania

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Local Elected Official (LEO) Board Meeting Agenda

Union County Government Center, Lewisburg
Wednesday, September 20, 2023
9:00 a.m. – 9:30 a.m.

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| I. | Call to Order and Approval of Minutes | Ken Holdren |
| II. | Public Comment | |
| III. | Assistant Director's Update | Korrie Lucas |
| IV. | Open Discussion | |
| V. | Adjournment/Date of Next Meeting | Ken Holdren |
| | <ul style="list-style-type: none">• Executive Committee – October 13, 2023 at 10:00 a.m.• LEO Board – December 20, 2023 at 9:00 a.m.• WDB/LEO Board – December 20, 2023 at 10:00 a.m. | |

Local Elected Officials (LEO Board)

Meeting Notes

June 21, 2023

The Local Elected Official (LEO) Board of Advance Central PA held a meeting Wednesday, June 21, 2023.

LEO Board Members Attending

Commissioner David Kovach, Columbia County
Commissioner Richard Mirabito, Lycoming County
Commissioner Robert Postal, Mifflin County
Commissioner Stacy Richards, Union County
Commissioner Chuck Steininger, Snyder County

LEO Board Members Excused

Commissioner Steven Dershem, Centre County
Commissioner Angela Harding, Clinton County
Commissioner Kenneth Holdren, Montour County
Commissioner Joe Klebon, Northumberland County

Guests Attending

Jon DeWald - Solicitor
Dave Zartman

WDB Staff Attending

Alexa Hann
Brooke Gessner
Erica Mulberger
Gabi Randall
Melanie Scurto
Kelly Walte

Call to Order and Welcome

Commissioner David Kovach, from Columbia County, filling in for Kenneth Holdren, opened the meeting at 9:13 a.m. and confirmed a quorum was met.

Approval of Meeting Minutes

Commissioner Kovach called for a motion to approve the March 15, 2023 meeting minutes previously sent to all LEO Board members.

- ▲ Commissioner Mirabito made a motion to approve the minutes from the March 15, 2023 LEO Board meeting. Commissioner Postal seconded the motion. The motion was approved with one abstention. Commissioner Richards abstained due to absence.

Invitation for Public Comments

Commissioner Dave Kovach opened the floor for public comments. There were none.

Workforce Development Board (WDB) Membership

Erica Mulberger, Advance Central PA Executive Director, reported the Governance Committee has reviewed an application from Jennifer Stehman for Workforce Development Board (WDB) member. Jennifer is the Senior Director of Human Resources at UPMC. She is excited to be more involved in the community and, as an example, is partnering with the PA CareerLink® Lycoming County to offer workshops and help solve workforce problems. She would fulfill a business representative position. The Governance Committee is pleased to recommend her application for LEO Board consideration.

- ▲ Commissioner Mirabito made a motion to appoint Jennifer Stehman, to the Workforce Development Board as a business organization representative with a term from July 1, 2023 through June 30, 2026. Commissioner Steininger seconded the motion. The motion was unanimously approved with no abstentions.

Executive Director's Update

Erica Mulberger, Advance Central PA Executive Director, provided updates.

Certification

Erica stated that with the appointment of Jennifer to the WDB, Advance Central PA will be back in compliance with WIOA. This will allow for the state's re-certification process of Advance Central PA to continue.

Apprenticeships

Staff is working diligently on apprenticeship relationships, including to become even more involved with career & technical education (CTE) in order to generate interest with high school students. Members held discussion on implementing the model used by the Department of Corrections within high schools because of the high success rate, teaching skills, and moving students into Registered Apprenticeship. HVAC and landscaping are some of the programs offered to the incarcerated population.

Erica described the Lycoming County Second-Chance Hiring Summit. She was a panelist during the May 2023 summit which highlighted tools and resources for effectively recruiting, hiring, and retaining second-chance employees in Lycoming County.

Commissioner Richards discussed the Inflation Reduction Act and impressive tax credits as well as rebates in regard to renewable energy. This could benefit apprenticeship opportunities in HVAC and solar energy in our area.

Erica shared that staff is currently working on a PAsmart grant project with Central Pennsylvania Institute of Science and Technology (CPI) to develop a Registered Apprenticeship program for Solar PV Installers. Staff are working hard to bring the program to the agenda for first review by the Apprenticeship & Training Office in July. This would be the first Registered Apprenticeship program for solar in Pennsylvania.

Erica also described the Building Green Futures program for a weatherization certification. Advance Central PA has partnered with the Pennsylvania College of Technology to promote and offer this entry-level training opportunity. The six-week training program with a mentor and field assignments result in a certificate that meets employers standards for entry-level employment. Due to limited interest in the program, despite the PA CareerLink® and Advance Central PA actively promoting the opportunity, three onsite recruitment events encouraging people to attend and apply for the program and weatherization related employment are scheduled to take place prior to July 1.

Open Discussion

None.

Date of Next Meetings

Commissioner Kovach announced the following upcoming meetings:

- Executive Committee – August 11, 2023 at 10:00 a.m.
- LEO Board Meeting – September 20, 2023, 9:00 a.m.
- WDB/LEO Board – September 20, 2023 at 10:00 a.m.

Adjournment

With no further business to attend to, Commissioner Kovach adjourned the LEO Board at 9:54 a.m.

Respectfully submitted,
Kelly Walter



Office/Board Coordinator

Local Elected Official Board Action Items September 20, 2023

1. Motion to approve the minutes from the June 21, 2023 LEO Board meeting.

Motion:

Second: