



Local Elected Official (LEO) Board Meeting

March 15, 2023

Union County Government Center
Lewisburg, Pennsylvania

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Local Elected Official (LEO) Board Meeting Agenda

Union County Government Center, Lewisburg
Wednesday, March 15, 2023 9:00 a.m.

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| I. | Call to Order and Approval of Minutes | Ken Holdren |
| II. | Public Comment | |
| III. | WDB Membership | Ken Holdren |
| IV. | Executive Director's Update <ul style="list-style-type: none">• Early Childhood Education• Third Party Evaluation Recommendations | Erica Mulberger |
| V. | Open Discussion | |
| VI. | Adjournment/Date of Next Meeting <ul style="list-style-type: none">• Executive Committee – April 14, 2023 at 10:00 a.m.• Annual Meeting of the Members/LEO Board – June 21, 2023 at 9:00 a.m.• WDB/LEO Board – June 21, 2023 at 10:00 a.m. | Ken Holdren |

Local Elected Official Board Action Items March 15, 2023

1. Motion to approve the minutes from the December 21, 2022 LEO Board meeting.

Motion:

Second:

Local Elected Officials (LEO Board)

Meeting Notes December 21, 2022

The Local Elected Official (LEO) Board of Advance Central PA held a meeting Wednesday, December 21, 2022.

LEO Board Members Attending

Commissioner Angela Harding, Clinton County
Commissioner Kenneth Holdren, Montour County
Commissioner David Kovach, Columbia County
Commissioner Richard Mirabito, Lycoming County
Commissioner Stacy Richards, Union County
Commissioner Chuck Steininger, Snyder County

LEO Board Members Excused

Commissioner Steven Dershem, Centre County
Commissioner Joe Klebon, Northumberland County
Commissioner Robert Postal, Mifflin County

Guests Attending

Dean Girton
Jon DeWald - Solicitor
Dave Zartman

WDB Staff Attending

Alexa Hann
Korrie Lucas
Erica Mulberger
Gabi Randall
Kelly Walter

Call to Order and Welcome

Ken Holdren, LEO Board Chair, opened the meeting at 9:06 a.m. and confirmed a quorum was met.

Approval of Meeting Minutes

Commissioner Holdren called for a motion to approve the September 21, 2022 meeting minutes previously sent to all LEO Board members.

- ▲ **Commissioner Mirabito made a motion to approve the minutes from the September 21, 2022 LEO Board meeting. Commissioner Richards seconded the motion. The motion was unanimously approved with no abstentions.**

Invitation for Public Comments

Commissioner Holdren opened the floor for public comments. There were none.

WDB Membership

Appointment of WDB Candidate

Erica Mulberger, Advance Central PA Executive Director, provided an update on the Governance Committee's recommendation of Jonathan Ritter to the Workforce Development Board (WDB). As the Plant Manager at Playworld, Jon's nomination would fill an open role for a business representative. Jon and his family moved to Central Pennsylvania within the last few years and is looking forward to becoming more involved in the community and cultivating deep roots. Playworld has a history of serving on the WDB as active members. If approved, Jon's term would be from December 22, 2022 through June 30, 2025.

- ▲ **Commissioner Steininger made a motion to appoint Jon Ritter, Plant Manager at Playworld, to the Workforce Development Board as a business organization representative with a term**

from December 22, 2022 through June 30, 2025. Commissioner Kovach seconded the motion. The motion was unanimously approved with no abstentions.

Executive Director's Update

Training Needs Assessment

The Susquehanna Valley Community Education Project (SVCEP) has requested reconsideration of partnership on their proposed gap analysis. Board members held discussion regarding their previous decision that Advance Central PA should independently pursue a competitive procurement of an expert to complete a comprehensive and unbiased gap analysis for the region. Members came to the conclusion their prior decision would stand and also keyed in on information they see value in collecting such as: data on both a regional and County level; surveys of businesses and jobseekers to comprehensively understand the skills people need and want to succeed in the workplace; surveys of businesses to understand the training they use and the training they need now and in the future; and a survey of training providers to understand what is already available. Members offered to assist in reviewing proposals.

Members inquired about evaluation of Advance Central PA and the PA CareerLink®. Erica explained the comprehensive findings and recommended actions from the procured third-party evaluator will be presented at the January 2023 Executive Committee meeting.

LEO members then moved to discussion regarding early learning asserting the severe lack of early childhood education slots has an adverse impact to the workforce. They expressed the need for data so they can move the issue forward politically, consider passing resolutions, and effectively communicate need for both federal and state funds. Erica suggested experts like Andrea Heberlein, Executive Director of the Pennsylvania Early Learning Investment Commission, may be able to share information and data. A robust conversation ensued about the declining workforce, including the declining birth rate and the growing number of working individuals nearing retirement. Other factors were discussed, including the need for affordable housing. One member offered thoughts on weatherization efforts which can directly help homeowners while employing individuals in energy audit and construction occupations. Erica shared the Clean Energy Center at Pennsylvania College of Technology is currently partnering with Advance Central PA and the PA CareerLink® to offer weatherization training. For more information on the Building Green Futures program Erica referenced the Central PA CareerLink® website.

Open Discussion

None.

Date of Next Meetings

Commissioner Holdren announced the following upcoming meetings:

- Executive Committee – January 13, 2023 at 10:00 a.m.
- LEO Board Meeting – March 15, 2023, 9:00 a.m.
- WDB/LEO Board – March 15, 2023 at 10:00 a.m.

Adjournment

With no further business to attend to, Commissioner Holdren adjourned the LEO Board at 9:59 a.m.

Respectfully submitted,
Kelly Walter



Office/Board Coordinator